



2018 Project GO Request For Proposal

Frequently Asked Questions

Updated: April 18, 2018

Program:

Q: How many institutional awards do you plan to make?

A: There is not a pre-determined number of Project GO grants that will be awarded. The number of grants will be determined by the quality of applications and the availability of funding.

Q: Which language is more important to the Department of Defense (DoD)?

A: Languages that have been identified in the RFP are of importance to DoD. Applicants should focus on their strengths and the language(s) in which they expect to be most successful. Applicants should consider the program goal and their ability to recruit students in the language as well as attract students who have the ability to continue with their language learning at their home institutions.

Q: Do proposals for domestic intensive or study abroad programs get more consideration?

A: Both domestic and study abroad programs receive equal consideration. Please select the type of program your institution is strongest in that will provide a clear pathway for students to achieve the program goal in your proposal.

Q: What relationship is there between a summer Project GO program and the goal of reaching ILR 1?

A: While we recognize that there are many factors involved with students attaining a minimum proficiency of ILR Level 1, the stated goal of Project GO is to reach this level following 4 semesters (equivalent of 12 credits) of language study. Successful applicants will provide clear pathways for students to achieve this minimum base proficiency goal and beyond in their proposal.

Q: Is there an expected number of students our program must recruit for?

A: Any level of recruitment is acceptable so long as your proposal reflects a realistic recruitment target for the language and language level being offered at your institution and it is clear that the students will be able to meet the minimum proficiency goal of ILR 1 after completing 4 semesters (equivalent of a minimum of 12 credits and up to 20 credits) of language study. Proposed programming in Arabic, Chinese, and Russian must plan for a minimum enrollment of six (6) students per summer program.

Q: Is there a minimum enrollment for Korean?

A: No. Currently there is only a minimum enrollment for Arabic, Chinese, and Russian.

Q: What factors should we consider for recruitment?

A: While there are many strategies for outreach and recruitment, we encourage you to build a strong relationship with your ROTC department. In addition, we suggest you consider the profile of ROTC students at your campus. ROTC students often major in STEM fields with heavy course loads and two-thirds have never been overseas. In addition, ROTC students have demanding schedules and may have summer training commitments for their specific Service. We encourage you to work closely with your ROTC commanders to seek out the best strategies for recruitment.

Q: Many ROTC students have summer training requirements. How do we overcome this obstacle in recruiting students for our program?

A: We understand that summer training may pose limitations for cadets and midshipmen. We encourage you to consult and work closely with your ROTC commanders to identify students interested in language study early in their academic career and to assist in deconflicting mandatory ROTC summer training requirements. This ensures that a summer or academic year language experience is factored into their 4 or 5 year plans and does not conflict with ROTC training or academic requirements.

Q: Have Project GO programs interacted or participated with friendly foreign militaries?

A: In the past, Project GO students have had experiences with military academies in Taiwan and interacted with ROTC student counterparts in South Korea. Please consult with ROTC commanders and DLNSEO if formal exchange arrangements are under consideration.

Q: Are institutions expected to develop summer programs specifically for Project GO or can we coordinate with an existing summer language program? Can we share an overseas site with another Project GO institution for study abroad programs?

A: It is possible to coordinate with an existing summer language program at your institution. As stated on page 13 of the RFP, only Senior Military Colleges may propose scholarships to support ROTC student participation in programs offered by Project GO institutions.

Project GO institutions working with the same third-party provider in the same location will be encouraged to communicate and coordinate on program activities. Programs must also be able to demonstrate the third-party provider's availability of facilities and resources to successfully implement multiple Project GO programs. Please refer to page 10 of the RFP for additional guidance on overseas programs.

Q: For overseas programs, are we limited to existing Project GO sites or can we explore alternatives? Are there any particular reasons for not selecting a site?

A: You may explore alternative sites. We suggest that you factor in the safety and security of ROTC students when selecting your site and Department of State warnings and advisories. In some circumstances, you may want to include a contingency location. NSEP currently does not send students

to Afghanistan, Bangladesh, DRC, Egypt, Iran, Iraq, Kenya, Lebanon, Nigeria, North Korea, Pakistan, Russia, Syria, Tunisia, Turkey, Ukraine, Venezuela, and Yemen.

Q: How can we inquire about an existing Project GO site?

A: Contact information for current programs is available on the Project GO website at <http://www.rotcprojectgo.org/>.

Q: Should institutions host local or non-local students in its programs?

A: As outlined on page 7 of the RFP, cross-town participants and participants from other institutions make up an important constituent pool for Project GO. Applicants must address how they plan to enroll and award credit to students from non-Project GO funded institutions.

Applicants must address a national as well as local plan for recruitment and outreach strategy for their respective program. This should encompass a plan and strategy for both on-and off-campus recruitment activities.

Q: Do both local and national ROTC students receive full funding? Is there a percentage of the scholarships that is reserved for local students and another percentage is given to the students that are nationally selected?

A: Local and national ROTC students are eligible for the full scholarship, and there is no set ratio in accepting local students versus national students to your program. ROTC students on the applicant's campus are welcome to apply for other programs as well.

Q: When performing language proficiency assessments of students, in which modality are you most interested?

A: We are interested in improving all modalities. Project GO students take both Oral Proficiency Interviews for speaking and the Flagship Online Listening and Reading tests, based on the language of study.

Q: Is it possible to integrate funded ROTC Project GO students with non-ROTC students in the same program (e.g. class, overseas study)?

A: Yes, institutions may integrate ROTC and non-ROTC students on programs. However, please work with your Office of Sponsored Research to ensure that all expenses charged to the grant support the ROTC portion and are reasonable, allowable, and allocable.

Q: May programs combine a current study abroad program with the Project GO program?

A: Yes, as mentioned above, institutions may integrate ROTC and non-ROTC students on programs. However, please work with your Office of Sponsored Research to ensure that all expenses charged to the grant support the ROTC portion and are reasonable, allowable, and allocable. Also, please note that

the goals of the Project GO program may be different than the pre-designed program, and adjustments should be made accordingly.

Q: An overseas partner requires a minimum enrollment to offer classes separately. If the minimum is not met, the students will be placed to other classes or there will be higher tuition. Is it ok for Project GO students to be placed in classes with other L2 learners?

A: This concept is allowable, but the classes would still need to meet the requirements of a Project GO program (number of contact hours, etc.). This may be more difficult as the level of control of content may be lower for the Project GO institution. The model should be thoroughly outlined in the proposal so that the reviewers have a clear idea of how the aspects of the program will be met in this set-up.

Q: What countries may my program consider for Portuguese study abroad locations?

A: Portuguese overseas programs should take place in Brazil or Africa. Please ensure you take into consideration the safety and security of students in your planning.

Q: Are there any existing overseas Persian Project GO programs?

A: There are currently no overseas programs in Persian.

Q: With the current limitations in sending students to Russia and Turkey, may we propose overseas programs in these countries in this proposal?

A: We recommend exploring alternative sites since we currently do not send Project GO students to Russia and Turkey. We suggest that you factor in the safety and security of ROTC students when selecting your site. In some circumstances, you may want to include a contingency location.

Q: Do we need to have an MOU in place in order to apply for a specific location or can we show proof of intent to establish an MOU?

A: You do not need to have an MOU in place in order to apply for a specific location. However, if you have had a past MOU and plan to renew you can submit that information along with your application. If you are establishing a relationship with an institution and plan to create an MOU with them in the future, please share what that might look like in your proposal.

Q: Our school has a current Language Flagship program and is interested in applying to Project GO. Will there be a conflict between these two programs?

A: No, there should not be a conflict between your institution's Flagship program and Project GO. In fact, we encourage you to address coordination with The Language Flagship to strengthen your Project GO program in your proposal. Please highlight the learning pathways you will use that are different from The Language Flagship. Please also avoid any duplication of costs across programs.

Q: Are Project GO applicants required to provide any funding support to Project GO participants who are enrolled in academic year language programs? Or does the stipulation about scholarships only apply to summer study?

A: As stated under Program Structure on page 3 of the RFP, the Project GO program model allows institutions to design programs that leverage institutional resources within a framework of the program guidelines. Due to the demands placed on ROTC students during the academic year, greater emphasis is placed on the development of intensive summer programs because students have more flexibility to focus on language study in the summer. However, applicants may propose academic year language programming such as semester or academic year abroad language immersion, formal tutoring, Web-based sustainment which can be supported by the grant is encouraged. Grantees are not required to provide scholarship funding for students enrolled in domestic academic-year programming.

Q: May we propose an online-overseas hybrid program?

A: Yes, this program model is open for consideration.

Q: Can distance or online learning be supported?

A: Yes. To-date the main 8-week immersion experience has never been done virtually, but this proposal would be considered. Generally online or blended options have been for sustainment through the academic year. In addition, funding is not intended to be used to develop or subsidize online platforms.

Q: May we propose a domestic, overseas, and hybrid program, or should we choose one model?

A: Proposals may include any combination of these models. Institutions should focus on the institutional strength when choosing which model to pursue. Consider what is best at the institution and how it would be implemented in order for students to meet program goals.

Q: Does Project GO require any written proficiency?

A: Project GO does not test in written proficiency at this time. However, writing ability is a major component in approaching 1+ or 2 in other modalities. Though it is not currently tested, it would be appropriate for students to be reaching intermediate and advanced levels in writing.

Q: Is a pre-program assessment required? Who administers it?

A: Pre-program assessment is required for students with existing background in the language. An OPI or OPIc is required. This testing is arranged by the institutions and funded by IIE directly. OPIs are contracted with LTI, and reading and listening online testing is contracted separately for more advanced students in certain languages.

Q: Does the 8-week program need to be continuous, or could it be divided between semesters or summers?

A: The 8-weeks should be continuous. Project GO programs have not been split between the summer and a semester because it is a national program. Most students join the program from another institution, so this would be a challenge. Hybrid programs, with portions of the program occurring domestically, and portions overseas, is allowable, as long as the program is continuous.

Q: Please define "cross-town" students.

A: Cross-town students are students from different institutions who share the same ROTC unit and commander.

Q: What sort of mid-program reporting is required? Does it require staff to travel overseas?

A: Project GO requires quarterly financial and programmatic reports, as well as a cumulative final report. This will be outlined in the signed project order between IIE and the institution. Reports do not require staff members overseas. However, the program does require significant oversight of overseas programs and student support, such as academic, health, safety and security.

Q: Should the student orientation be on site, on campus, or online?

A: This is decided by the institution. Since Project GO students are recruited nationally, some programs choose to offer the orientation virtually or bring students together domestically before sending them overseas. A clear plan should be detailed in the proposal.

Q: Do scholarships come from the institution or from IIE?

A: IIE awards funding to the institution, and the institution in turn awards funding directly to the students.

Q: Do excursions and cultural events count as classroom instruction?

A: The 150 contact hours specified in the RFP refers to hours of classroom instruction. If the excursion is a structured part of a class, guided by an instructor, then this possibly could count towards contact hours with appropriate justification.

Q: Does required interaction with local students and residents count as classroom instruction?

A: If this is an experience guided by an instructor that is integrated into the curriculum, then this could count towards contact hours with appropriate justification.

Q: Do tutoring hours count towards instructional hours?

A: No, the 150 contact hours refers to structured classroom instruction.

Q: Do ROTC students encounter issues in applying for their visas?

A: Project GO ROTC students are in student status and are not on official military travel orders. Therefore, we do not anticipate any extraordinary challenges for Project GO students.

Q: Do Project GO programs in Korean have a designated partner in Korea?

A: Project GO does not have a designated institution partner in Korea.

Q: Does the RFP indicate that Project GO will no longer designate one school in Arabic, Chinese, and Russian as “Project GO-Advanced” programs, rather, those schools that have programs that reliably produce ILR scores at the 2 level are able to apply for up to \$500,000/yr?

A: This is correct. Project GO-Advanced will not continue as a separate designation. Applicants with the capacity to leverage their institutional strengths to teach to proficiency levels beyond the program minimum goal of ILR level 1 are encouraged to propose programming meeting higher level proficiency goals. Preference for funding above \$350,000, will be given to applicants that include language offerings that target language proficiency up to ILR 2 or higher. Maximum funding as noted in the table on page 14 is up to \$500,000 subject to the availability of funds.

Q: How many credit hours should be awarded for the academic year proposal per semester?

A: This will be dependent on the institution. The 150 contact hour requirement is specific to summer programs.

Q: Is the intent for Senior Military Colleges (SMCs) to first service their ROTC population and then make any remaining seats/scholarships available to other ROTC cadets and midshipmen nationwide?

A: The SMCs in the Project GO program often have a main focus on recruiting from their own populations because they have a robust recruitment base on campus. The program is a nationwide program so programs are welcome to recruit outside the home campus as well. Programs have the discretion to determine the priorities of its recruitment focus. It is recommended that all applicants leverage their institutional strengths, and in the case of senior military colleges, one of those strengths may be the on-campus recruitment pool.

Proposal:

Q: Can the program be hosted within a non-academic unit, such as a center?

A: As long as you are clear about the reporting lines and the structure between your center and your institution, it is fine if your center is not part of a department. Applicants may include faculty with reporting lines in other units.

Q: Does the Program Director need to be a faculty member or could it be coordinated through a support office with close work with the academic department?

A: There are many different staffing models for Project GO. The director may be a faculty member or a high level staff position, and in either case close involvement with key language faculty is important. The director should be empowered on campus to make necessary adjustments and direct the program.

Q: Can the position of the "Principal Investigator/Director" be split between two co-directors? If so, would both directors need to hold the status of full-time faculty?

A: Co-directors are allowable on this award. Both directors do not need to be full-time faculty; for example, in the past there have been directors who are senior administrators on campus. The important element here is that the director has the ability to implement the program effectively on campus, which includes the ability to advocate and create partnerships. Applicants must justify the appointment of the individuals to these positions.

Q: What qualifications and/or background is Project GO looking for in the PIs and Project Director?

A: Project directors tend to have significant experience running these types of programs, combined with individuals with significant experience in language teaching and pedagogy to ensure successful management and implementation of the program.

Q: Can there be different program directors for each language offered?

A: Having three different program directors in this circumstance is allowable. The proposal should clearly outline roles and responsibilities of each individual.

Q: How many PIs or co-PIs are ideal?

A: Though it depends on the institution, one to two PIs is ideal. Please do not exceed two co-PIs.

Q: Page 7 states that applicants should provide information on the current student body, to include the current or proposed Project GO student body. Should we provide information about proposed Project GO scholarships for 2019 and beyond?

A: Please provide the requested information for your institution's current Project GO student body or an estimate of the proposed Project GO student body.

Q: Page 19 states that the proposal narrative should not be over 25 pages. Do the 25 pages include the abstract?

A: The abstract counts towards the 25-page narrative as stated on page 19 of the RFP but it is up to the institution whether they plan to submit a separate abstract page.

Q: Does the required information on all key personnel count as part of 25 pages of the proposal?

A: The list of key individuals and CVs are not included as part of the 25-page limit for the proposal narrative.

Q: Where does the budget go in the proposal? Does it count as the 25 pages of the proposal narrative? Is it after the list of individuals and their letter of contribution? Is it Appendix A?

A: The budget is completely separate (not part of the narrative and not an appendix). It can be included after the appendices.

Q: What is the difference between the budget summary and the budget narrative?

A: The budget summary should be a short summary chart that outlines the totals of budget subcategories and the overall budget total. The budget narrative is the detailed narrative description of each line item of the detailed budget. Please see page 21 of the RFP for more information regarding what to include in the budget narrative.

Q: If we propose an overseas program, what should we complete in Appendix C?

A: In addition to the table template in Appendix C, applicants should:

A) Complete the following for each level of instruction:

- a. Prerequisites
- b. Textbooks
- c. Sample program week, including activities outside of classroom instruction
- d. Proficiency goal

B) Complete the following for an overseas and/or hybrid program:

- a. Rationale for:
 - a. Selected program location
 - b. Selected program provider
- b. Description of the relationship or agreement between the institution and the program provider (for example, a Memorandum of Understanding or contract)
- c. Plan for program oversight and communication

Q: What does the RFP mean by “evidence” in the merit review process Part IV? The text says: “clear evidence of ROTC leadership support for designing and implementing a sustained program...” is preferred.

A: Pages 11-12 of the RFP provides guidance on institutional support building strategies to include ROTC leadership support to the program. Support letters from campus ROTC leadership may be included in the appendices.

Q: Can the applications be submitted electronically?

A: No, applications may not be submitted electronically.

Q: Can the proposal be for a single language or is there a requirement for multiple languages?

A: Applicants may submit a proposal for one language or for up to three languages. Proposals with more than three languages will be considered if a compelling case is presented. We encourage you to focus your proposal on language programs that are your institution's strengths. It is recommended that these language programs offer a sufficient pool of ROTC cadets from which to recruit. Proposals for a single language will be given equal consideration to proposals with multiple languages so long as the proposal demonstrates clear pathways to meeting the minimum proficiency goal of ILR Level 1 and beyond.

Q: May we submit separate Project GO applications for each of our languages or departments?

A: Historically, we have only awarded one grant to an institution applying for a Project GO program regardless of the number of languages offered. Institutions are encouraged to focus their applications on their strongest language programs.

Q: Is the narrative still limited to 25 pages if the proposal is for more than one language?

A: Yes. The narrative page limit of 25 pages is applicable to applications proposing for more than one language.

Q: If a proposal is for more than one language, is it appropriate to submit separate budgets and justifications and then one combined budget showing the proposal total?

A: Please submit one combined budget and budget narrative, despite applying for multiple languages. It should be clear from the budget and budget narrative which expenses are applicable to which program, or what would be shared costs. Applicants may duplicate the participant support costs and scholarships line items to allow for the budget to reflect additional programming as necessary.

Q: Can we use PowerPoint slides, charts, and other printed media in our grant proposal appendices?

A: Yes, you may use slides, charts, and other printed media in your grant proposal appendices.

Q: Is there a limit to the number, type, or length of appendices that we can submit with our proposal?

A: While there is no limit to the appendices, reviewers will appreciate it if you refrain from appending institutional information.

Q: For what kinds of key personnel do we need to provide resumes?

A: We suggest that you provide resumes for anyone with a significant contribution to the program. At a minimum, this includes the Principal Investigator(s) (PI) and other key personnel.

Q: Are we allowed to submit individual letters of support for our proposal in addition to a collective letter of support?

A: Yes, you are allowed to submit individual letters of support in the appendices of your proposal.

Q: Are electronic signatures acceptable for individuals whose roles are specified in the letter of contribution?

A: Yes, electronic signatures are acceptable.

Q: Are you looking for a specific type of assessment evidence to evaluate our programs in the RFP? Is it possible to use scores from our own placement exams?

A: Any previous assessment evidence that demonstrates language proficiency is acceptable.

Q: Do we need to submit a proposal for both summer language instruction and academic year language programming, or one or the other?

A: It is expected that all successful proposals have a strong summer immersion program. If an applicant has significant numbers of ROTC on campus that can benefit from academic support in academic year instruction, then building this into the proposal could be beneficial but it is not necessary.

Q: Is there a requirement or preference for on-campus language learning in addition to an overseas portion of the program?

A: No, there is no requirement or preference. Institutions should propose based on their strengths, and provide justification for the chosen model in the proposal.

Q: Should academic year proposals support students external to the institution?

A: Blended learning or online options for students that participated in the program but are not on campus are allowable. There may be more sustainment opportunities to work with on-campus students through tutoring and classes.

Q: What coordination with cadet command is required when developing a proposal?

A: At a minimum, applicants should coordinate with the local ROTC commander. They are a key stakeholder and they may have additional knowledge regarding training requirements for cadets and midshipmen. Applicants are encouraged to solicit feedback with the local ROTC staff/cadre if the proposal is feasible.

Q: Page 9 of the RFP states, "Proposals with more than three languages will be considered if a compelling case is presented." What would be considered a compelling case?

A: The narrative must describe the capacity and ability to recruit and fill these languages and classes. If the applicant is applying for more than three languages overseas, the proposal must demonstrate an ability to manage all of these partnerships and locations. Instead of sending singular students to existing programs here and there in different languages, programs should develop cohesive programs. These can be combined with an existing program. In the case of an existing domestic summer institute offering a variety of languages, proposals should demonstrate that these are viable languages on your campus. In this instance a wider variety may be offered.

Q: Is there a difference between "Project GO" and ROTC students in the RFP?

A: "ROTC" students refers to potential applicants. "Project GO" students are ROTC students who have been selected to participate in one or more parts of the program.

Q: Can examples of prior program success be included in the proposal by current Project GO institutions?

A: Yes. In addition, all proposals should highlight success, even if the institution does not currently have a Project GO. IIE encourages all institutions to share what they have accomplished and highlight measured outcomes in the proposal.

Q: May letters of support from Project GO alumni/ae be included in the proposal?

A: Yes, letters of support from alumni/ae may be included in the proposal but are not required.

Q: Should Senior Military Colleges complete a separate application process?

A: Senior Military Colleges must complete this same application process. Senior Military Colleges should refer to page 13 of the RFP, which contains specific instructions for their proposals.

Q: The RFP states that double-spacing is required throughout the proposal. Does this include all sections of the proposal?

A: Yes, please double-space throughout the entire proposal.

Q: The proposal content section of the RFP mentions an annual timeline for program development and activities. Can this annual timeline be an appendix that clearly defines the curriculum content and activities?

A: Curriculum content should mostly be addressed in detail in the proposal narrative as opposed to the annual timeline. However, key points for curriculum and program development may be highlighted in the timeline, along with the program activities.

Q: The RFP requires that the program coordinator work 50% on the award. Would it be ok to budget 50% of time for the academic year, and less time during the summer when they may have less to do?

A: IIE recognizes that coordinator level of effort (LoE) at any given time may change based on activities scheduled for that time of year, however, the cumulative LoE for the coordinator over the 12-month award period must be 50%. This will allow for some flexibility based on activities at any given time.

Q: Does the 50% minimum LOE requirement for a Project GO coordinator have to be allocated to a single coordinator or can multiple coordinators, each providing the program a specialized component of administrative support, be considered acceptable if their cumulative LOE over 12 months is equivalent to 50% LOE for program coordination support?

A: Cumulative LOE provided by multiple coordinators adding up to the 50% minimum requirement can be acceptable. Institutions proposing this model are encouraged to explain in their proposal the reason for allocating program coordinator support in this manner, highlighting any leveraging of institutional strengths. Proposals also clearly indicate what support will be provided by each coordinator and how the combined coordination efforts supply an adequate level of administrative support for the proposed program.

Q: The RFP (page 20) states that funds should be budgeted "at a minimum 50% level of effort (LoE), to help in the administration and management of the Project GO Program at the applicant's institution." Does this mean that 50% is the minimum that can be included in the proposed budget for the grant and that the maximum can range freely upwards from that level? Can the grant fund a 100% of this position?

A: This is correct. It is allowable to fund a full coordinator position (100%) through this award.

Q: Can proposals include more than 20 scholarships?

A: The funding ceiling for this RFP is \$500,000 for 20+ students and cannot be raised at this time. Applicants are welcome to propose additional scholarships as long as the proposed budget does not exceed this ceiling.

Q: On page 11-12 of the RFP it states proposals should provide “evidence of ROTC leadership support for designing and implementing a sustained program.” In the FAQ, it is stated that letters of support may come from ROTC leadership. Are there any additional ways that to successfully show evidence of ROTC leadership support?

A: Institutional support (including ROTC leadership) can also be described within other portions of the proposal, including the proposal narrative.

Q: Are there any special considerations for developing a program in Brazil?

A: There is no additional guidance regarding Brazil.

Q: The RFP states that the “Proposed programming in Arabic, Chinese, and Russian must plan for a minimum enrollment of six (6) students per summer program.” Does that mean the overall program needs to be made up of minimum six students or that the proposal should request funding for a minimum of six students?

A: The minimum enrollments for Arabic, Chinese, and Russian refers to Project GO enrollments in the program, so the budget for one of these languages should reflect at least 6 scholarships.

Q: Does the minimum enrollment of 6 students for Arabic, Chinese and Russian apply to the academic year?

A: There is not a minimum enrollment set for the regular academic year but there must be some reasonable scale depending on the program.

Q: Is any additional information needed if a proposal includes a change in Principle Investigator?

A: There is no additional information needed for a change in principle investigator (PI) if the current PI will be in place through the end of the current award. Please follow instructions in the RFP regarding information needed regarding leadership. If the current PI is off boarding prior to the end of the current award, nothing additional is needed for the proposal, but please write to IIE separately regarding the change for approval.

Q: Is Appendix B requesting the number of ROTC students at the applicant’s institution?

A: The goal of Appendix B is to quantify the ROTC population at the applicant’s institution and receive projections for the future.

Q: Are copies of successful proposals from previous funding cycles available to review?

A: No, past proposals are not available.

Q: May a proposal include a Persian study abroad program in Tajikistan?

A: A proposal for a Persian program in Tajikistan is allowable. Please ensure that the proposal clearly addresses program management of student health, safety, and security issues in the area where the program will be operating. In addition, we encourage the proposal to include a clear justification for the location of the program and a recruitment plan that addresses any challenges that exist for recruiting students to this program.

Budget:

Q: How should we budget for the required stipend to cover home institution fees for study abroad participation and/or academic credit transfer, included on page 20?

A: This stipend should cover all fees that may be required, whether at the Project GO institution or the student's home institution, for a student to participate in the Project GO program and/or to transfer academic credits.

Q: Are these maximum funding amounts listed on page 14 inclusive of IDC, or do they reflect direct costs only?

A: The maximum funding amounts are inclusive of indirect costs.

Q: Are applicants allowed to include allocations for salary for language-instruction faculty in their proposed budgets, or are personnel costs limited to the Director and Coordinator positions outlined on page 20?

A: Personnel costs in addition to the director and coordinator, such as language instruction faculty, may be included in the proposed budget.

Q: What must be covered under student scholarships?

A: Project GO students must receive full funding. As outlined on page 20 of the RFP, student funding must cover at a minimum: tuition and fees, lodging, meals, travel to/from the study location on a U.S. Flag carrier, books, insurance, visa, and a stipend to cover home institution fees for study abroad participation and/or academic credit transfer.

Q: Will Project GO award up to \$500,000 per language or for the entirety of the grant?

A: The \$500,000 maximum is the entirety of the Project GO grant. Funding will be made available based on number of scholarships proposed along with an institution's ability to propose and deliver language instruction above and beyond ILR 1, as outlined on pages 13-14 of the RFP.

Q: Should we budget for language proficiency tests?

A: OPI, OPICs, and Flagship Online Listening and Reading tests are paid for by IIE. Other language proficiency tests used as placement or interim tests beyond the Project GO tests of record may be included in program expenses.

Q: Should we submit a proposal with a narrative and budget for one year or three years?

A: Please submit a proposal and budget for one year. Subsequent funding years may be available contingent upon funding and performance.

Q: How many student scholarships should we budget for in our proposal?

A: Program costs vary and the number of scholarships you award will depend on how many scholarships your institution can support while providing full funding for all students.

Q: If we are proposing a program for 10 students, should we estimate \$25,000 per student for up to 10 students?

A: The average cost of scholarships has been about \$12,000 for an overseas program, and \$10,000 for a domestic summer program. Budgets may include operational costs of the program as well. Applicants should work with their Office of Sponsored Research to determine what should be allocated to scholarships versus instructional costs.

Q: On page 14 of the RFP it shows the budget for 10 students at both \$250,000 and \$350,000. Which would an institution expect to apply for if planning for 10 to 12 cadets?

A: The budget is built in as a sliding scale. In this case, if the proposal is for 10 students, either maximum would be appropriate as long as it is justified accordingly.

Q: Can study abroad support for immersion only be used for ROTC students?

A: Study abroad scholarship funds provided by Project GO can only be used for eligible ROTC students that are participating in a Project GO program. More details on ROTC student eligibility can be found at <http://www.rotcprojectgo.org/eligibility-selection>.

Q: What is included in the Modified Total Direct Cost?

A: Please confer with your Office of Sponsored Programs (or equivalent) regarding the costs that your institution does not charge the indirect cost rate on. MTDC often excludes items such as student scholarships and tuition remission.

Q: Where can I find specific guidelines on allowable indirect costs?

A: Please work with your Office of Sponsored Research to define these costs. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards has guidance on indirect costs under Section 2 CFR 200.414 and Appendix III Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Institutions of Higher Education (IHEs).

Q: Are there limitations for indirect cost?

A: No. Proposals should follow institutional guidelines regarding indirect cost.

Q: Should applicants use their institutional F&A rate on all costs that should have F&A? Should any costs, other than participant support costs, be excluded from F&A?

A: Applicants should follow their institution's policy on F&A.

Q: Is there a required or preferred way of calculating Facilities and Administrations costs, indirect costs, or scholarships? Do any costs (for example, student scholarships) need to be excluded from the Facilities and Administration cost calculations?

A: This solicitation does not require a specific way of calculating F&A costs, indirect costs, and scholarships. Please work with your Office of Sponsored Research to follow your university's policy on how to budget these costs. All costs must comply with your institution's Negotiated Indirect Cost Rate Agreement (NICRA) and applicable US Government guidance. Specifically, calculations must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (see Appendix III to Part 200).

Q: Will you consider program dedicated equipment in the budget?

A: You may put program supplies and resources in your budget. Please refer to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Section 200.33 Equipment) for items defined as equipment. Please provide justification for all items defined as equipment.

Q: Is there a suggested level of cost for overseas summer programs?

A: Given the variability of program costs in different locations, there is no suggested level of cost. Please ensure that your scholarships fund the following: tuition and fees, lodging, meals, travel to/from the

study location on a U.S. Flag carrier, books, insurance, visa, and a stipend to cover home institution fees for study abroad participation and/or academic credit transfer.

Q: Can we budget in the cost of proctoring tests at overseas locations?

A: Yes, you may.

Q: Is international travel by program staff to the host institution for summer program planning purposes an eligible project expense?

A: International travel to a program site for planning or assessment purposes is an eligible program expense. Please be sure to provide a detailed documentation of your travel expenses in your budget notes. Also, please be sure to follow applicable Office of Management and Budget guidelines when planning your expenses including Fly America regulations. As always, when planning any expense, please ensure that it is reasonable, allowable, allocable and necessary.

Q: In the budget, are Project GO personnel expected to earn a specific salary or wage?

A: Please work with your Human Resources department to determine the appropriate rate and level of effort for individuals working on the Project GO program.

Q: Is there a required or preferred cost sharing percentage?

A: There is no required or preferred cost sharing percentage specified in the RFP. There is no requirement to fill out cost share on the budget proposal sheet. However, contribution of financial and in-kind resources by your institution will be considered in terms of demonstration of institutional support and overall cost effectiveness.

Q: If cost share is not a requirement of the RFP however institutional support is highly encouraged; does the support need to be quantified? Can we speak to institutional support without quantification (tracking/audit) or do you want it quantified?

A: Institutional support can be time, training, or anything you contribute. You may clearly articulate these contributions in your proposal, outlining that which can and cannot be quantified.

Q: Can Project GO and our Language Flagship program share activities and resources?

A: Yes. Please work with your Office of Sponsored Research to ensure that time and expenses are allocated to the correct program.

Q: If we incorporate an overseas college (for example: the use of tutoring services) as part of academic-year program, can we use the funding from Project GO to pay this overseas college?

A: The costs associated with tutoring can be included in your proposal. However, if you are using other services at the overseas institution for non-Project GO students or activities, these costs cannot be included. Please work with your Office of Sponsored Programs to determine how costs should be allocated in the proposal.

Q: There is a statement that we must provide insurance to students. Is this for domestic programs too or only abroad? How can we estimate the insurance for domestic students?

A: Yes, insurance should be provided to all students participating in overseas programs as outlined on page 20 of the RFP. For domestic program participants, please confirm that participants have insurance either from their home institution or family that will cover them while in attendance in your institution. If a student does not have insurance, please purchase student insurance through your institution for the student. IIE suggests inquiring within your institution through other programs that attract students from off campus regarding the number of students that will require domestic insurance for one summer.

Q: Can any portion of the budget be applied toward instructional salaries?

A: Yes, instructional costs will be considered. However, please note that when budgets are reviewed, there is the hope that there will be institutional support and that this program will be integrated into the fabric of your institution. Instructional cost can demonstrate this.

Q: How does the award account for variability in travel costs? If we want to support 10 students on an overseas program but travel costs exceed our estimates in the budget, will we have to reduce the number of students who can participate?

A: IIE advises applicants to budget with care and be conservative in estimates so that this situation is avoided. However, sometimes there are unexpected costs. In situations like this, IIE works with institutions on a case-by-case basis. Institutions should keep IIE informed as changes occur so that budgetary challenges can be addressed as quickly as possible.

Q: What is an average budget for this program?

A: The average cost of an overall program during the last award cycle was \$350,000 for 18-20 students. However, this depends on the institution, especially if in-state tuition is offered. The goal of the program is to get as many worthy ROTC students into Project GO as possible. For this reason, maximizing the number of scholarships is desirable.

Q: Can applicants propose academic and summer programs at the same time as one proposal? If so, should summer and academic year be added in one budget?

A: Yes, this is allowable and should be combined into one budget. It should be clear in your budget narrative in your proposal where the funding will be allocated.